

10 January 1947

MEMORANDUM FOR: CHIEF, SPECIAL FUNDS SECTION

THROUGH: ASSISTANT DIRECTOR, OFFICE SPECIAL OPERATIONS

SUBJECT: Travel Expense Allowances.

1. Reference is made to your memorandum of 18 December 1946, Subject: "Travel Expense Allowances."

2. By memorandum dated 30 December 1946, your basic memorandum and my comments were submitted to the Director of Central Intelligence for decision. The Director has approved my recommendation as follows:

(a) An exception be made by the Director in the case of employees of the Schools and Training Branch, OSO, and Special Security Section, PSD, from the provisions of Special Funds Regulation [ ] requiring the payment of per diem in accordance with the provisions of Standardized Government Travel Regulations;

(b) That the employees of Schools and Training Branch, OSO, and Special Security Section, PSD, presently being paid a salary from vouchered funds continue on the vouchered funds payroll;

(c) That the Special Funds Section determine from their records an average actual cost per individual in both Schools and Training Branch, OSO, and Special Security Section, PSD, from data available to the Special Funds Section for the calendar years 1944, 1945, and 1946;

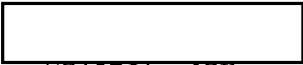
(d) That the individual employees of the Schools and Training Branch, OSO, and Special Security Section, PSD, be paid from unvouchered funds actual travel expenses at not to exceed a figure to be determined by the Executive for Personnel and Administration, after study of the figures derived through paragraph (c) above. The personnel of the Schools and Training Branch, OSO, and Special Security Section, PSD, will be paid from unvouchered funds actual travel expenses, provided this figure does not exceed ten dollars (\$10.00) per day. In case the figure derived through paragraph (c) is less than ten dollars (\$10.00) per day, this figure will be used as the maximum allowed for employees of these branches.

The exception made in paragraph (a) above until such time as Government Standardized Travel Regulations may be revised upward, or specific legal authority is provided for employees of CIG in these cases. At no time is it to be reopened in view of the conditions prevailing. These recommendations have the concurrence of

General Counsel (Mr. Warner) and Chief Finance Division (Mr. Saunders).

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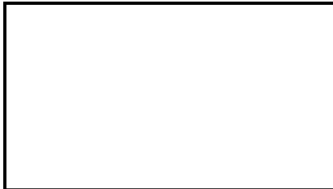
3. You will take the necessary steps to complete the study required by paragraph 2 (c) above, and report the results of this study.

  
Colonel, AGD  
Executive for Personnel  
and Administration

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WHH:gf

cc:



Central Records

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